

## Record of Officer's Decision

### The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

<b>Date of Decision:</b>	17 <sup>th</sup> July 2024
<b>Decision Maker (Officer):</b>	Mike Carran – Assistant Director, Economic Growth, Culture and Leisure
<b>Authority for Delegated Decision (Cabinet/Committee Decision or Scheme of Delegation – provide reference):</b>	<p>Part 3, Schedule 3 – Responsibility for Executive Functions delegated to Officers paragraph 4.3 (1) – the Corporate Director has delegated authority to discharge executive functions within their respective service areas (Part 3.38). All delegations are subject to consultation where considered appropriate in the circumstances (paragraph 4.3 (4(ii)) – Part 3.39).</p> <p>The Corporate Director has delegated this decision to the Assistant Director, Economic Growth and Leisure</p>
<b>Identify which Portfolio Holder(s)/Committee Chairman consulted?</b>	Councillor
<b>Ward Member(s) consulted?</b>	No
<b>Is it a Key Decision?</b>	No
<b>Is it subject to call-in?</b>	No
<b>Decision Made:</b>	<p>To enter into a Service Level Agreement (SLA) to the value of £6,000, to commission 'Public Practice' to initiate a recruitment process for a practitioner to undertake a placement with Tendring District Councillor. This will be to support the resources required to deliver the suite of capital projects, as part of the Council's delivery programme. The £6,000 will be funded from Economic Growth revenue budgets.</p> <p>Note: If the recruitment process is successful, a separate decision will be published to allocate the match funding required for this placement.</p>
<b>Reason for Decision (if a report was produced to support the Decision, refer to or attach it):</b>	<p>The Council has previously highlighted the importance of developing the capacity to deliver projects at significant scale, in particular on its capital schemes. At their July meeting, Cabinet are being presented with proposals on the establishment of a new Project Management Office.</p> <p>A temporary externally funded post in the Economic Growth/Regeneration Service will support the delivery of levelling</p>

	<p>up work over the next 12 – 18 months. The post is titled the Projects Manager (Levelling Up) and is set at Grade 10.</p> <p>The Council is set to receive very substantial capital funding in this financial year, in addition to the funding it has already received through the Levelling Up Fund. As a result, there are constraints on the Council's capacity to deliver the increased number of projects, in addition to business as usual. However, the funding for delivery is short term and so the capacity needs to also be short term.</p> <p>There is an opportunity to help fill this capacity through Public Practice, a well-respected not for profit company limited by guarantee. The organisation aims to support the public sector build and develop their place making leadership capabilities. They undertake recruitment drives twice a year placing architects, planners and other professionals into councils across the country. The Council has already successfully recruited one temporary project manager (a qualified architect with significant regeneration experience) through Public Practice on a one-year fixed term contract.</p> <p>This decision will enter into a service level agreement with Public Practice, which will initiate a recruitment process. The cost will be £6,000 and will be funded from Economic Growth revenue budgets.. If in turn the Council decide to recruit, the match funding required for this role will be determined and agreed through a separate decision.</p>		
<p><b>Highlight any associated risks/finance/legal/equality considerations:</b></p>	<p>The Council may enter into an agreement but are not presented with an appropriate candidate to recruit.</p>		
<p><b>Details of any Alternative Options Considered and rejected (together with reasons):</b></p>	<p>Option 1 - to allocate capacity funding from DLUHC to a fixed term levelling up projects manager post for one year.</p> <p>Option 2 - to not allocate funding to enable recruitment of a new post for levelling up programme management and continue to manage within current resources. The Council did not take this option as there is external funding available for a new post of this nature.</p>		
<p><b>Details of any declarations of interest (by Portfolio Holder/Committee Chairman who was consulted by the officer, which related to the decision)</b></p> <p><b>If relevant, a note of the dispensation granted by the Monitoring Officer:</b></p>	<p>N/A</p>		
<p><b>Reason Decision, or supporting Report, is not published:</b></p>	<table border="1"> <tr> <td data-bbox="576 1939 703 2038">✓</td> <td data-bbox="703 1939 1439 2038">Not applicable – Decision to be published with the report to be finalised and published following the proposal drawings. These drawings will determine the</td> </tr> </table>	✓	Not applicable – Decision to be published with the report to be finalised and published following the proposal drawings. These drawings will determine the
✓	Not applicable – Decision to be published with the report to be finalised and published following the proposal drawings. These drawings will determine the		

<p>Tick one or more of the specific exemptions,</p> <p><b><u>and</u></b></p> <p>Give more information in the final box with regards to why the exemption applies and outweighs the public interest test (which is in favour of disclosure).</p>		specification and location of the Skate Park taking into account with its surrounding area.
	<b>If Report is not to be published – tick one of the following boxes:</b>	
		The report supporting the Decision contains confidential information
		The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:
		<ul style="list-style-type: none"> <li>• Relates to an individual</li> </ul>
		<ul style="list-style-type: none"> <li>• Likely to reveal the identity of an individual</li> </ul>
		<ul style="list-style-type: none"> <li>• Relating to financial or business affairs of a person or organisation</li> </ul>
		<ul style="list-style-type: none"> <li>• Relates to a claim for legal professional privilege in legal proceedings</li> </ul>
		<ul style="list-style-type: none"> <li>• Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment</li> </ul>
		<ul style="list-style-type: none"> <li>• Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime</li> </ul>
<p><u>And</u> is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information</p> <p>Reasons: <b>[insert]</b></p>		

**Officers**

Signed: Mike Carran

Title: Assistant Director, Economic Growth & Leisure

Signed:

Title:

**In consultation with:**

Signed:

**Portfolio Holder For Leisure & Public Realm**

Signed:

Signed:

**Dated: 28 February 2024**